



SHCG

**Scotts Head
Community
Group**

Scotts Head Community Group Inc
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Ordinary Committee Meeting, 16th June 2026 @ 6pm, Meeting Room at Buzz Brazel Sports Facility

Minutes

Commenced: 6.00 pm

Acknowledgement of Country: Vice Chair

Apologies: Moira Ryan, Tony Crimmins, Jason Howard, Alan Turner, Michael Kemp (Alan Peters lodged apologies for next 3 meetings - travel and personal commitments)

Members Present: Janet Granek (JG), Deena Gilroy (DG), Richard Collins (RC), Alan Peters (AP), Louise Ryall, Mary Weise, Fiona Waddy, Mick Waddy, George Druissi, (GD), Caroline Winter (CW)

The June meeting was held in the Meeting room at Buzz Brazel Sporting Facility as the Reserve Hall refurbishments were underway.

PART A - STANDARD ITEMS

1. Minutes of previous meeting:

The minutes from May 5th 2026 were deemed a true reflection of the meeting.

Moved : RC Seconded : AP

2. Disclosure of interests (refer last page)

No change since Feb 2025

3. Correspondence and Communications (inc. newsletter, website & socials)

a) Correspondence

- i) Numerous items of correspondence back and forth in regard to the Master Plan

b) **Communications** (inc. newsletter, website & socials)

i) Advice was received that the grant application for bike racks was successful

ii) Newsletter (**Help still required!**)

As per our last meeting and minutes, a reminder to everyone that our wonderful editor Alisha will be on a 'well deserved' trip overseas on long service leave for the months of August and September - **so we are seeking someone to take over the preparation of the newsletter during this time.**

Please reach out if this is something you would be interested in doing and remember that you will not be on your own with the committee nearby and available to assist at all times. Additionally, Alisha has indicated she is available to provide a handover and run through of the Canva templates she has set up to assist with formatting each month's newsletter.

JG sought input from those present for items to be included in the next Newsletter - and :

- GD suggested it would handy to include something on how to pick from the vegie garden - possibly a link to a quick guide for picking. It's such a shame when something is picked incorrectly, and the rest of the plant either goes to waste or dies.
- Alan Peters (AP) advised there's a wealth of useful information in regard to local plant species - like at the Grassy Head nursery where he volunteers his services - and this information could be helpful in the Newsletter too.
- GD also revisited the topic of overflow parking - and Caroline suggested it might be helpful to include some direction and guidance on this in the newsletter - for the community, Reflections guests, and any other visitors to Scotts who may read it.

4. Reports

a) Chair - Tony Crimmins (TC)

Tony, being on a well-deserved break, will be reporting back next meeting.

b) Vice Chair – Janet Granek (JG)

The first of the seven planned **Coast & Cultivate** workshops has kicked off in wonderful style.

The opening session was a fantastic success, bringing together a diverse group of 27 participants who created a warm, positive, curious and generous atmosphere. It was the perfect beginning to what promises to be a rewarding series.

A special highlight was the warm welcome from **Aunty Angel**, who generously shared her extensive knowledge, practical gardening tips and genuine passion for plant life. Her enthusiasm and wisdom were greatly appreciated by everyone in attendance.

The success of the first workshop bodes well for the next session on **Saturday 4 July**, which will focus on **soil preparation for growing vegetables.**

The series has certainly started on the right foot, with the online booking system working seamlessly (thanks, JH!), and comprehensive information readily available on the website (thanks, Glen!). Together, these contributions have helped create a collaborative community initiative - one that showcases the wealth of local knowledge within our wonderful village and provides a fantastic opportunity for residents and visitors alike to learn, connect and grow together.

c) Treasurer – Jason Howard (JH) - Report June 16, 2026 meeting

General business account - 32831060

Opening balance from last meeting: \$3,682.69

Changes:

- Membership \$39.84 (4 members less square fees)
- Mid north coast grant \$3,000

Closing balance as at June 16, 2026: \$6,722.53

Gardening account - 02058166

Opening balance from last meeting: \$3,081.55




Closing balance as at June 16, 2026: \$3,081.55

Skate park fund account - 02063935

Opening balance from last meeting: \$0.77

Closing balance as at June 16, 2026: \$0.77

Account balances as at 16 June 2026:

 Business Access BSB 533000 Acc 32831060	\$6,722.53 Balance \$6,722.53
 Business Access BSB 533000 Acc 02058166	\$3,081.55 Balance \$3,081.55
 Business Access BSB 533000 Acc 02063935	\$0.77 Balance \$0.77

The main change since May was the \$3000 bike rack grant which was received.

d) Secretary – Deena Gilroy (DG)

Issued the **May minutes** and the **June agenda** - provided via email to the Vice Chair JG for SHCG-wide distribution.

e) Public Officer – Richard Collins (RC)

Richard advised that he would defer to **Caroline (Reflections Manager)** for updates on the **Reserve Hall renovation** - as she is now overseeing the project through to completion.

Having played a key role in progressing the much-needed improvements to the Hall, RC expressed his satisfaction at seeing the project come to fruition.

Looking ahead, he remains enthusiastic about promoting the venue and encouraging more regular users and community groups to make use of the facility.

The newly renovated space should lend itself to this, and is expected to become an even more attractive and versatile venue for a wide range of community activities and events.

f) Gardeners Sub-Committee – George Driussi

George advised all is going well with the community garden - considering all the rain! Its been Wet Wet Wet! But things are picking up - and we're just hoping for some sunshine!

It was great to welcome the first of the Coast & Cultivate sessions in the community garden - very fitting.

g) Manager Reflections Holiday Park - Caroline Winter

- Caroline advised that the refurbishment of the **Reserve Hall meeting room** is expected to be completed on, or before, **30 June**. The transformation has been significant, with the blue colour scheme giving the room a fresh and welcoming feel. New furniture has been ordered, carpeting will be installed shortly, and shelving is the next stage of the fit-out. Some unexpected electrical issues, including work relating to hot water isolation switches, were identified and rectified during the renovation. The kitchen has also been designed with open shelving to minimise the potential for pests to nest in enclosed cupboards.

- Caroline was delighted to report that the **Strategic Plan community survey** attracted an outstanding **322 responses**, providing a valuable snapshot of what matters most to the community. While participation from younger people and Aboriginal community members was lower than hoped, additional opportunities for these voices to contribute will be explored as the project progresses.

The survey identified a broad range of priorities, many of which fall into two distinct categories: **operational improvements** that may be achievable in the shorter term, and **longer-term strategic issues** that will inform future planning. Examples of operational matters raised included pathways, public toilets and dog-related concerns. Where appropriate, these can begin to be explored by the relevant organisations, including Council, independently of the broader planning process.

One immediate response will be that the public toilets near the boat ramp will no longer be locked overnight. Reflections hopes this will help address concerns about the availability of public amenities while continuing to monitor the situation should vandalism reoccur.

Broader issues, such as foreshore use, parking and the long-term vision for Scotts Head, will continue to be considered through the Strategic Plan process. Caroline emphasised that the Plan is intended to reflect community aspirations and priorities, with ongoing community participation remaining a vital part of shaping its direction.

- Caroline also reflected on the recent **Stand-Up Paddle Board Festival**, noting that feedback indicated the event was much improved this year. Organisers appeared to have listened to concerns raised in previous years by sections of the community, resulting in an event that was generally regarded as being more considerate of shared public spaces. This year the organisers obtained the necessary approvals and relocated their main activities further along the beach, helping to minimise impacts on other beach users.

The event also delivered positive outcomes for the local community, with many businesses benefiting from the increased visitor numbers. Organisers supported several community initiatives, including a fundraising contribution to the local school.

- Planning for the **cultural burns** in the Scotts Head area have been necessarily postponed due to the recent prolonged wet weather, but remain on the agenda when conditions become suitable.
- Looking ahead, Scotts Head and Reflections are preparing to welcome visitors during the **July school holidays**, followed by the annual **Loggerheads Surfing Competition** at the end of July. Both events are expected to bring visitors to the village and provide another welcome opportunity for local businesses while showcasing all that Scotts Head has to offer.

5. Vote in New / Renewing Members

Name of renewing members : Kathleen Crawley and Gus Smith

PART B - NEW OR ONGOING ITEMS

6. **General Business**

a) **Master Plan Project Reference Group – latest update.**

As outlined in Caroline's report above, community participation in the first stage of the **Scotts Head Master Plan** has been outstanding, with **322 completed surveys** and around **100 people attending the community consultation day**.

It was particularly encouraging to see that many of the priorities emerging from the survey closely align with the issues that the Scotts Head Community Group has been hearing from residents over recent years. This provides confidence that the Master Plan is reflecting the broader community's aspirations.

One area identified for improvement is participation from younger people and Aboriginal community members. Additional efforts will be made during the next phase of consultation to encourage these important voices to be heard.

The second round of community engagement runs from **20 June to 11 July**, and SHCG will again work alongside Council and Reflections to help promote opportunities for everyone to participate. This will include a village-wide letterbox drop, information on the SHCG website, and promotional material at key community locations.

Community members are also encouraged to attend the **Face-to-Face Consultation Session on Saturday 27 June, from 10.00 am to 1.00 pm at the Reserve Hall**, where the newly refurbished meeting room is expected to make its public debut.

- b) **Skate Park Update** - there will be an opportunity to hear about where this up to at the consultation/information session held at the Reserve Hall Sat 27th June 10am to 1:00pm.

- c) **State Gov't Building Community Participation Grant Program 2026:** we are still to hear if our application for funds to improve the change room facilities at Buzz Brazel Sporting fields.
- d) **Priority Foot paths:** Following the strong community feedback received through the Master Plan survey, Nambucca Valley Council's Director of Engineering, David Maloney, requested that SHCG provide a priority list of streets where new footpaths are most needed.

With a potential funding opportunity becoming available ahead of the completion of the Master Plan, Council was keen to identify priorities early so funding could potentially be reserved. Working within a tight timeframe, SHCG consulted as broadly as possible before submitting the following priority list by the requested deadline:

1. Waratah Street (btw Hill and Adin/Short)
2. Ocean Street (including the steps into the park)
3. Vernon Street (between Waratah and Ocean Streets)
4. Wallace Street
5. West Street (btw Raleigh and Banksia)
6. Raleigh Street

The Community Group appreciates Council's proactive approach in exploring opportunities to deliver improvements sooner rather than waiting for the Master Plan process to conclude.

- e) **Donation to School for Newsletter :** For the past two years, SHCG has successfully secured a \$500 Council grant to assist with printing the community newsletter. Unfortunately, changes to the grant guidelines mean this funding is no longer available for that purpose

To ensure the newsletter continues without interruption, the Committee agreed to fund printing costs from existing SHCG resources for the coming year, supported by income generated through local advertising. Alternative funding options will be explored for 2027/28 onwards.

The Committee also thanks **Reflections Holiday Parks**, who have advised they are happy to receive a single printed copy together with the electronic version, allowing them to organise printing additional copies for guests and visitors as required. This practical approach will help reduce printing costs while maintaining access to the newsletter.

Moved : JG Seconded : DG

- f) **Bike Racks and workshops:** Funding has now been received for the installation of new bicycle racks in Scotts head.

Following consultation with SHCG, **Reflections Holiday Parks** has kindly agreed to undertake the installation of the new, practical bike racks on behalf of the community.

Adding even more value to the project, **Jason from Wheelsmith Macksville**, has generously offered to conduct **two community workshops** covering bicycle maintenance and cycling safety. Dates will be announced once arrangements have been finalised.

The project is another great example of local organisations and businesses working together to improve facilities and encourage active recreation within our community.

7. Action Tracker

Meeting	Owner	Description & Status
16-Jun 2026	JG	Arrange with Jason at MacksvilleWheelsmith to deliver bike care and safety workshop - and check possibility of combining as guest speaker at next meeting on July 28
16-Jun 2026	JH	Effect payment to Alisha/Scotts Head School, for 2027/28 year's newsletter printing
16-JUn 2026	JG	Order Bike Racks
08-Apr 2025	Reflections	It appears the issue of illegal campers has significantly abated, and the urgency to address it via the boom gate strategy has eased. Revisit this option should it become problematic again in the future.

Tony Crimmins (TC), Janet Granek (JG), Jason Howard (JH), Richard Collins (RC), Deena Gilroy (DG), George Driussi (GD)

PART C – Next Meeting dates – (proposed for remainder of 2026)

Reserve Hall, at 6pm on Tuesdays – 28 July, 8 September, 20 October, 1 December

Refer page 1, PART A (2) - Disclosure of Interests (last updated 11 Feb 2025)

Tony Crimmins	Member	Deputy Community Representative Gaagal Wanggaan Board of Management
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Meeting closed: 7:30 pm