



SHCG

**Scotts Head
Community
Group**

Scotts Head Community Group Inc
PO Box 54
SCOTTS HEAD
NSW 2447
Inc No. 9874531
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<https://scottshhead.org.au/>

Annual General Meeting, 10 February 2025 @ 6pm, Reserve Hall, Scotts Head

Minutes

Commenced: 6.00pm

Apologies: Allan Turner, Ros Hamblin, Ray Fowkes, Briony Magoffin

Members Present: Moira Ryan, George Driussi, Deena Gilroy, Janet Granek, Richard Collins, Tony Crimmins, Jason Howard, Cr David Jones and partner, Fiona Preston, Jayne Walker, Simone Rudolph, Mary Webb, Mick Waddy, Fiona Waddy, Jan Walters, John Schmidt, Rodney Champness, Tracey Champness, Ann Armstrong, Melissa Angove, Trudie Hoerskens, Jon Jenkins, Melissa Angove

1. Acknowledgement of Country -

2. Guest Speaker: Cr David Jones - Nambucca Valley Council

The Community Group was very appreciative to have Councillor Jones attend the meeting, to speak on 'Tree Preservation Orders' and '4-Wheel Driving on Nambucca Valley beaches.'

Tree Preservation Orders:

Cr Jones has proposed the introduction of a Significant Tree Register and the establishment of Tree Protection Orders in the Nambucca Development Control Plan. His aim is to progressively change the culture and thinking around value of trees. The first step is to get Tree Protection Orders in place after which the policy can be progressively refined to better address the variations in vegetation across the Nambucca Valley.

Cr Jones provided the meeting with information (Refer Attachment 2) about the draft proposal together with a suggested draft response. Additionally for more details refer <https://www.nambucca.nsw.gov.au/Council/News-Community-Feedback/Advertisements-Documents-on-Exhibition/Amendment-to-the-Nambucca-Development-Control-Plan-2010> . Submissions regarding this proposal close 27 February 2026 and can be emailed to council@nambucca.nsw.gov.au or directly to Councillor Jones david.jones@nambucca.nsw.gov.au .

4-Wheel Driving on local beaches:

Cr Jones identified that local councils are increasingly taking steps to prevent 4-wheel

drive access to their beaches, with a view to avoiding environmental damage, and the potential risks to wildlife, pets and beach goers.

Nambucca Valley Council currently provides annual permits for 4-wheel drive access, and the funds received are used to cover the costs of maintaining the 4-wheel drive access tracks. The rationale is a greater need for this access than just recreational users in the Scotts Head vicinity - including rescue and emergency services.

There are differing points of view on this - particularly with the ever-increasing number of recreational users now accessing our beach (assumedly as a consequence of fewer other places to go), and the number of dead birds, turtles and near misses with people, that are occurring. Cr Jones pointed out that this is a contentious issue with strongly held views on both sides of the discussion. Persons interested are encouraged to keep an eye on the Council Business papers for this matter be considered by Council at a future time to be confirmed.

3. Minutes of previous meetings - moved JG, seconded RC

4. Vote in New Members - SHCG voted to welcome 29 new members:

David Backhouse	Brian Henley	Jerome Rivory
Woodie Bouma	Sara Howard	Rose Ryan
Mark Bridges	Jon Jenkins	Lynda Scott
Craig Brokensha	Amanda Jones	Jayne Walker
Jenny Conway	Emily King	Rob Wall
Joanne Devereaux	Kerry Kranitas	Tracy Wall
John Everton	Jan Orton	Leonie Walton
Norman Devereaux	Alan Peters	Mathew Ward
Anya Dunn	Haidee Petersen	Lesley Worrall
Catherine Hand	Yanina Prager	

Moved MR, seconded DG

5. Reports

a) Chairperson (TC)

Thank you to:

- our members for your continued support throughout 2025 and now into 2026
- members of the Executive Committee for their efforts over 2025 and lining up for 2026
 - o Janet – leadership group and skatepark fundraiser (\$55k)
 - o Deena – meeting prep and newsletter community members snapshots
 - o Richard – Reserve Hall Reflections liaison
 - o Jason – IT and finances, budget 2026 and membership

- George – community garden
- special thanks to
 - Alicia – newsletter
 - Glen – website, host, domain registration and site management
 - Councillor Luby Simson, regular meeting attendee and valued supporter

Achievements 2025

- working with Reflections Holidays on the maintenance and regeneration of Scotts Head Coastal Reserve, resulting in
 - extensive bush regeneration work by local contractors Ecolynx (understand continuing in 2026)
 - employment of dedicated staff by Reflections (Mick)
 - replacement of rockfall fence and dune fencing and stairs
 - commitment of funds (\$25,300) to renovate the Reserve Hall meeting room
- working with Council
 - beach access ramp (funding State Gov & Reflections)
 - funding for the **Skatepark (\$500k)**
 - Scotts Head masterplan
 - Project Reference Group

Focus for 2026

- Membership
- Skatepark
- Master Plan
- Continued support for the Bike Path project, and Alan Turner’s efforts to date to keep it on the table, and to consider a range of potentially viable options for making it work (see attachment 1)
- Events, community engagement

b) Treasurer (JH)

Despite a reduction in the balance of the main bank account it was still a very successful year financially for the Scotts Head Community Group.

Fundraising efforts for the skatepark contributed \$6,578.77 which now sits in a separate account waiting on allocation after the approval of the project.

The gardening sub-committee grew their bank balance from donations based around the community garden activity by \$1,176.93. They have kindly contributed \$500 from these donations to the general fund to assist with the insurance cost.

The general account balance reduced by \$298.58. Mainly because of a reduction in membership, Club Scotts contribution in 2024 not rolling over to 2025 and payment of \$378.45 for maintenance (battery and defib pads) for the defibrillator at Club Scotts.

Recommendations for 2026 would be to return to at least break even for the main account through increased membership, additional fundraising opportunities, and renewal of Club Scotts advertising in Wave to lift Wave advertising even further (see draft 2026 budget for new committee to consider).

Detailed breakdown

a) Scotts Head Community Group Main Account

Income

Membership	\$735	
Wave advertising	\$544	(\$100 paid in Dec for 2026)
Grant	\$500	

Total \$1,779

Expenses

Insurance	\$1,518.13
PO Box	\$181
Defibrillator maintenance	\$378.45

Total \$2,077.58

Profit / (Loss) (\$298.58)

Cash at bank:

Opening bank balance 1 January 2025	\$8,406.52
Less loss	\$298.58
Closing bank balance 31 December 2025	\$8,107.94

b) Garden sub-committee

Income

Donations	\$1,388.75
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Total \$1,388.75

Expenses

Garden maintenance	\$211.82
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Contribution to insurance	\$500	
Total		<u>\$711.82</u>
Profit / (Loss)		<u>\$676.93</u>
Cash at bank:		
Opening bank balance 1 January 2025		\$2,345.65
Plus profit		\$676.93
Closing bank balance 31 December 2025		\$3,022.58

c) Skatepark fundraising account

<u>Cash at bank:</u>		
Opening bank balance 1 January 2025		\$0
Plus profit		\$6,578.77
Closing bank balance 31 December 2025		\$6,578.77

Draft 2026 budget with prior year for comparison

	CY2024	CY2025	CY2026
<u>Revenue</u>			
Membership	\$966	\$705	\$1,000
Wave advertising	\$1,168	\$474	\$1,000
Grant	\$500	\$500	\$0
Fundraising	\$0	\$0	\$1,000
Donations	\$0	\$0	\$0
Other	\$0	\$0	\$50
Total	<u>\$2,634</u>	<u>\$1,679</u>	<u>\$3,050</u>
<u>Expenses</u>			
Insurance	\$1534.77	\$1,518.13	\$1,518.13
PO Box	\$174	\$181	\$181
Printing	\$500	\$500	\$500
Association registration	\$55	\$55	\$55
Defibrillator maintenance	\$0	\$378	\$0
Fire evacuation sign	\$0	\$0	\$300
Other	\$25	\$25	\$25

Total	<u>\$2,482</u>	<u>\$2,657</u>	<u>\$3,029</u>
Profit / (Loss)	<u>\$152</u>	<u>(\$978)</u>	<u>\$21</u>

Moved RC, Seconded GD

6. Election of Office Bearers

- a) Chair
- b) Vice Chair
- c) Secretary
- d) Treasurer
- e) Public Officer

All positions were declared vacant.

Position of Chair:

- The Chair Tony Crimmins (TC) handed over to the Vice Chair Janet Granek (JG)
- It was established that Tony Crimmins agreed to accept nomination for the continued position of Chair
- The Vice Chair called for other nominations, nil received
- Moved Richard Collins (RC)
- Seconded Mary Webb

Position of Vice Chair:

- The Vice Chair (JG) handed back to the Chair (TC)
- It was established that Janet Granek agreed to accept nomination for the continued position of Vice Chair
- The Chair called for other nominations, nil received
- Moved (RC)
- Seconded Moira Ryan (MR)

Position of Secretary:

- It was established that Deena Gilroy (DG) agrees to accept nomination for the continued position of Secretary
- The Chair called for other nominations, nil received
- Moved by (JG)
- Seconded by John Schmidt (JS)

Position of Treasurer:

- It was established that Jason Howard (JH) agrees to accept nomination for the continued position of Treasurer
- The Chair called for other nominations, nil received
- Moved by (RC)
- Seconded by (MR)

Position of Public Officer

- It was established that Richard Collins (RC) agrees to accept nomination for the continued position of Public Officer
- The Chair called for other nominations, nil received
- Moved by (GD)
- Seconded by (DG)

7. Continued role of Sub committees

- It was established that The Gardeners sub-committee remains necessary to maintain the current level of success, and that George Druissi agrees to accept his ongoing co-lead role, and as point of contact for the Community Garden.
- It was agreed that work groups rather than sub committees for events (such as the proposed Gardening workshops for this next year) would be the way to go. More to be fleshed out on this in the next meeting.
- Moved by (TC)
- Seconded by (DG)

Meeting closed 6:50pm



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Ordinary Committee Meeting, 11 February 2026 @ 7pm, Reserve Hall, Scotts Head

Minutes

Commenced: 6:50pm

Acknowledgement of Country: undertaken in AGM prior to this meeting

Apologies: As for AGM held prior, at 6:00pm

Members Present: As for AGM held prior, at 6:00pm

PART A - STANDARD ITEMS

1. **Minutes of previous meetings** – Moved DG, Seconded BM
2. **Disclosure of interests** - No changes since Feb 2025 (See Part C - last page)
3. **Correspondence & Communications**
 - a. Correspondence (Inwards)
 - i. Heidi and Lynda at the Surf Club - ongoing liaison re great opportunities for the Club and SHCG to support and promote each other
 - ii. Zahn Pithers - correspondence received regarding Tree Preservation Orders and which led to our guest speaker (Clr David Jones) attending this evening
 - iii. Numerous new membership submissions
 - b. Correspondence (Outwards) – nil
 - c. Communications (inc. newsletter, website, & socials)

It was agreed that the SHCG needs to increase our presence on social media and for messaging of matters of interest to the Scotts Head community to be timely, and to resonate effectively across the wider community. To that end we are on the look-out for capable, motivated individuals who would be able to assist in this area. If any members feel they would like to become part of the team in this capacity, or know of someone who would be, please touch base - either by return e-mail after

receiving the minutes, or come along to the next meeting at 6pm, at the Rec Hut, on 24th March.

Moved GD, Seconded JG

4. Reports

- a. The report provide by the **Chair** at the AGM also stands for this meeting.
- b. The **Treasurer** provided the following report for the period from the last meeting in Nov 25 to this current meeting in Feb 2026:

Account Summary

General business account - 32831060

Opening balance from last meeting: \$8,007.94

Changes:

- Membership \$906.64
- BBQ \$885.60
- Donations \$47
- Wave advertising \$100
- BBQ costs (\$288.08)

Closing balance as at Feb 10, 2026: \$9,659.10

Gardening account - 02058166

Opening balance from last meeting: \$3,022.58

Changes:

- Donations 8 Jan 2026 \$188.10
- Donations 5 Feb 2026 \$181.55
- Membership 9 Feb 2026 \$20

Closing balance as at Feb 10, 2026: \$3,412.23

Skate-park fund account - 02063935

Opening balance from last meeting: \$6,578.77

Changes: nil

Closing balance as at Feb 10, 2026: \$6,578.77

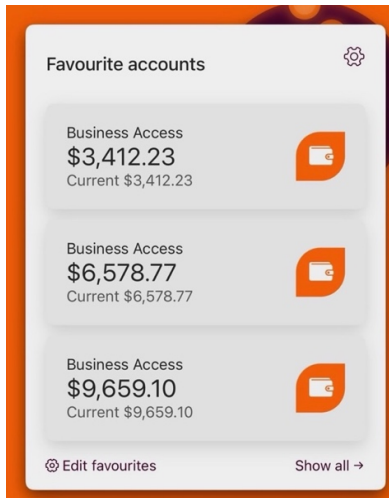
Other items

Square account for community group set up to take online payments.

Successful BBQ fundraiser generated \$885 in taco and sausage sales and net \$585 in income after food and square transaction fees. Plus \$47 in donations.

Recommend put some of our balances into a savings or term deposit to earn interest. Currently not earning any interest on the current accounts. Possible interest earned from 3-4.35% depending on account. Minimum term for term deposits is 6 months. If approved then need minute to show bank that includes who will be required to be signatories.

Screenshot account balances as at 10 February 2026:



NOTE: the meeting approved the transfer of funds from the SHCG BCU savings account into a BCU account that would earn a higher rate of interest than the present savings account. Tony Crimmins (Chair) and Jason Howard (Treasurer) to be appointed signatories - minuted herewith.

- c. **Pedestrian/Cycle Way Update** - Allan Turner provided a hand out for distribution to the meeting (Refer Attachment 1) on the current status of the Pedestrian/Cycleway project which has assumed the working title of 'Safe Active Transport link between Scotts Head and Macksville.'

Next steps are to consult with the Gaagal Wanggaan National Park Board of Management regarding pathway options and further explore State and Federal Government funding opportunities

5. Vote in New Members

Undertaken at the AGM prior to this Ordinary meeting.

6. General Business

- a. Moira Ryan advised that Clean Up Australia Day will be held on Sunday 1st March 2026, kicking off at the Reserve Hall at 8.30am. Come along and join this Australia wide initiative and do your bit to keep our beaches and foreshore areas clean.
- b. The meeting agreed on the following meeting dates for 2026 (6 weekly intervals @ 6pm on a Tuesday evening)

10 February

24 March

5 May

16 June

28 July

8 September

20 October

1 December

- c. Skatepark – Council have commenced procurement process for design and construct firm and have accepted SHCG offer to assist with identifying local representatives (young local skaters and parents) to be part of consultative committee to guide the Skatepark design.
- d. Masterplan – Project Reference Group (PRG) has been selected. Council currently in the process of providing advice to all applicants. Very good response with 19 expressions of interest received.
- e. Reserve Hall – Reflections have approved funding (\$25,300) for a refurb of the Reserve Hall meeting room. RC had been working closely with JM and local user groups on these improvements and following JM's recent departure has taken up with the relieving Park Manager Di Taylor to keep the project moving and ensure that the planned improvements will be followed through by Jacki's successor.
- f. Events - e.g Garden Days - discussion between Janet and Fiona evolved into plans for a series of place-based workshops for garden lovers. Further ideas and discussion at the next meeting on ways the SHCG can assist with the planning and delivery of initiatives/projects/events of interest to the Scotts Head community.
- g. Leadership Group Meeting is locked in for 18th February 2026 - and it looks like it will be well attended
- h. Grants - Community Building Partnership Program 2026 (NSW State Government). The Local Member Michael Kemp advised there will be a slightly different

application process for the 2026 grants with EOI's requested in the first instance to be followed by applications only for projects likely to be funded.

- i. The focus of the funding will be the same as past years with applications sought for 'shovel ready' infrastructure projects that deliver positive social, environment and recreational outcomes. Janet to include on the agenda for the Leadership Group meeting 18 February 2026.

PART B - NEW OR ONGOING ITEMS

7. Action Tracker

Meeting	Owner	Description & Status
10 Feb 2026	SHCG Exec	Focus and priorities for 2026
08-Apr 2025	JG	Engage with NVC Community Development Officer (Jocelyn Box) re: representation from local Aboriginal community – Ongoing.
08-Apr 2025	Reflections	It appears the issue of illegal campers has significantly abated, and the urgency to address it via the boom gate strategy has eased. Revisit this option should it become problematic again in the future.
08-Apr 2025	TC	Research/locate evidence of a commitment toward the maintenance of Adin Street Reserve (Access filing cabinets with Moira Ryan). Outstanding

Initials – Tony Crimmins (TC), Janet Granek (JG), Jason Howard (JH), Richard Collins (RC), Deena Gilroy (DG), Jacki Middleton (JM), George Driussi (GD)

PART C – Next SHCG meeting date

- Tuesday 24 March 2026

Refer PART A (2) - Disclosure of Interests (no changes since 11 Feb 2025)

Tony Crimmins	Member	Deputy Community Representative Gaagal Wanggaan Board of Management
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Meeting closed 7:35pm

Attachments

1. Safe Active Transport link between Scotts Head and Macksville, Allan Turner
2. Tree Preservation Order, Nambucca Valley, Councillor David Jones

