



SHCG

**Scotts Head
Community
Group**

Scotts Head Community Group Inc
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Ordinary Committee Meeting, September 2nd 2025 @ 6pm, Reserve Hall, Scotts Head

Minutes

Commenced: 6.00 pm

Acknowledgement of Country: Delivered by Chair

Apologies: Elizabeth Driussi, Luby Simson, Elizabeth and David Teather

Members Present: Tony Crimmins, Janet Granek, Jason Howard, Deena Gilroy, Richard Collins, Christine Prove, Moira Ryan, George Driussi, Ros Hamblyn, Allan Turner, John Gilroy, Simone Rudolph, Ray Green, Janine Green, Rae Oliver, Jacki Middleton

Guest Speaker: Christine Prove - Local resident, Yoga Teacher, Sound Therapist, Surfer, House & Home Renovator

Tony welcomed Christine Prove and invited her to open the evening ahead of the 'business' for the meeting - and noted there were a few devotees of Christine's yoga class present in the room!

Christine expressed her delight at attending the SHCG meeting and appreciated the opportunity to meet more members of the community - saying that it's always nice to have more familiar faces to say hello to around the village. Christine was recently featured in the SHCG's September newsletter, where she shared insights into her journey with yoga, sound therapy, surfing, and renovating.

Drawing on that recent interview, Christine provided a brief overview of her background and practice, and was happy to answer questions from the group. As a special gesture, she also brought along one of her 'instruments' - a sound therapy bowl - and finished with a short demonstration.

With everyone's eyes closed, Christine moved through the space, allowing the sound to resonate and interact with the acoustics and different objects in the room. The tones created a unique and calming atmosphere, offering a light and engaging introduction to the world of sound therapy. While it was a new experience for some, it was enjoyed by everybody.

For anyone whose curiosity is sparked, you can explore further with Christine's interview in the September edition of the SHCG Newsletter.

PART A - STANDARD ITEMS

1. Minutes of previous meeting:

The minutes from July 22nd 2025 were deemed a true reflection of the meeting.

Moved : MR, Seconded : JG

2. Disclosure of interests (refer last page)

No change since July 22nd 2025

3. Communications (inc. newsletter, website & socials)

a) Correspondence

Incoming: TC advised of 3 items of incoming correspondence to note:

i. Flood monitoring

Natalie Young, Practice Manager of Scotts Head Medical Centre, copied SHCG on a letter to NVC Director of Engineering Services, David Maloney. She commended Council's flood camera monitoring via their website, and proposed that consideration also be given to a flood monitoring camera for the bridge underpass on Scotts Head Road. Natalie pointed out that it is a known flooding area, and many residents beyond this point have to rely on social media or second-hand information to know if the road is open or flooded, as changes often occur too rapidly for timely communications from NSW Roads and council. She also pointed out that emergency service dispatches from Macksville or Coffs Harbour also rely on this road.

ii. Bush Restoration, Disabled Bathroom Seat (urgent action required)

SCHG was cc'ed into an email from Briony Magoffin to Jacki Middleton and Scott Burns at Reflections Holiday Park.

She requested an update on the bush regeneration role and associated funding, and thanked the team for their action to date on the bushland in the crown reserve. While she believes the paid team is doing a brilliant job, she sought clarification regarding the expertise and capacity of the new position that has been created (in light of previous Reflections updates provided in earlier meetings - e.g. full or part time? - and - qualified or experienced?).

Briony also requested an update on the broken bench in the disabled bathroom in the reserve, noting it was reported and acknowledged 6 months ago (and - is still pending replacement) - and she therefore urges rectification now be made a matter of priority.

iii. 4 Wheel Drive Track Beach Access

George Driussi provided information regarding 4 Wheel Drive beach access considerations, available in the Nambucca Valley News of The Area (Aug 8th and 15th), along with questions to be addressed at this meeting, under General Business.

Moved: DG Seconded: JG

b) Communications (inc Newsletter, Website & Socials)

The September Newsletter has been completed - initial hardcopies are to be delivered and the electronic copy will be e-mailed out to members at the earliest opportunity.

4. Reports

• **Chair - Tony Crimmins (TC)**

- Thanks to Janet for taking over as Chair during recent absence
- Special thanks to Jason Howard for offering to perform the role of Treasurer following the recent advice from Louise Bonney that she would like to step down from the role. Jason is highly invested in the Scotts Head Community and brings with him a wealth of professional expertise. Thanks to Louise for her input during her time as Treasurer.
- Congratulations to the Scotts Head RFS and Tennis Club on their successful applications to the State Government Community Partnerships Program for funds to upgrade their existing clubhouses.
- Communication from Keegan Noble at Council - Good news the beach access ramp is due to commence this month. Not so good - rude demanding letters. Disappointing. Need to be proactive and discourage that sort of behaviour. Vitriol achieves nothing - makes it harder for those working respectfully to achieve desired outcomes. Will include article in Newsletter to this effect - letting people know that SHCG does not condone rude behaviour, and it will not be supported under SHCG auspices. Also - inviting people to come to meetings if they have issues - can find out what they might not know - or we can work the right channels and have more success in getting answers and/or outcomes.
- Scotts Head Art Prize - coming up once again in October this year - hugely successful event in 2024 with amazing talent on show and crowds in the 100's. A lot of work involved in the set-up and break-down of the displays (heavy) and the hanging and arranging of the art. Please consider offering to help the committee with this task if you are available. Note - JM advised she would make her holiday park team available to assist with this (thanks Jacki!).

b) Vice Chair – Janet Granek (JG)

- Janet advised she will be convening another Leadership meeting in the next few weeks. She has had difficulty coinciding timeframes with key participants, and also with Jocelyn Box from Council (who has been on leave). She will gauge if there might be an appetite for a week night rather than a Sunday? (update – scheduled Monday 15 September, 6pm Reserve Hall)

c) Treasurer – Jason Howard (JH)

General business account - 32831060

Opening balance from last meeting:	\$8,007.94
Changes	nil
Closing balance as at Sept 2, 2025:	<u>\$8,007.94</u>

Gardening account - 02058166

Opening balance from last meeting:	\$2,674.52
Changes:	
Donations 19 Sept 2025	\$146.60
Closing balance as at Sept 2, 2025:	<u>\$2,821.12</u>

Skate park fund account - 02063935

Opening balance from last meeting:	\$1,000.00
Changes:	
Adyen Australia 23 July 2025	<u>\$5,578.77</u>
Closing balance as at Sept 2, 2025:	<u>\$6,578.77</u>

Attended BCU in Macksville to set up signatory account to be linked once minutes approved and signed by 2 current signatories. Need to specify approval to grant internet access. TC has format for minutes and application forms.

Minutes can also give permission to any other member so long as specify the account and type of access.

d) Secretary – Deena Gilroy (DG)

- Issued the **July minutes** via e-mail to Vice Chair, JG, and the **September agenda** via email to the Chair, TC, for SHCG-wide distribution.
- Provided the **September minutes** via email to the TC, to include report information/data, for SHCG-wide distribution
- JH will look into upgrading SHCG's Google Drive profile to a business account, to allow for separate, individual user access, rather than shared access through one user's authority. This will overcome the current issue of Deena, Richard and Jason being unable to access SHCG folders and email.

e) Public Officer – Richard Collins (RC)

- Richard reported that he has spoken with the various users of the **Rec Hut/Reserve Hall meeting room**, and also with Sarah from the Mums and Bubs group. They've come up with great ideas which Richard was able to pass on the Jacki and her team, and they are ready to be advised on when works may commence, and on alternative venue arrangements.

f) Manager Reflections Holiday Park - Jacki Middleton (JM)

- Jacki advised she'd been away in Fiji for a month, and had been unwell for the previous week after getting back - however there are a number of things to report on:
- Reserve Hall - Paul and Mick (Reflections Builder and Plumber) have measured things up in the Reserve Hall meeting room. Things will commence in stages - and in the following order : 1) Painting 2) Kitchen 3) Carpet. Further stages will incorporate additional improvements for things like storage, and a TV. They will need the room to be stripped out and worked on for about a month - which is when alternative venues will be required for the users.
- Sink Hole has developed over the road from the coffee shop on Short Street, as a result of waterlogging and a leaky storm water culvert which Council is addressing (hence the barrier tape).
- Beach Access Ramp - Reflections have been invoiced for their contribution to the cost of the work by Council, and Jacki has signed off on it. Indicating that work will commence soon.
- Reserve (Bush Regeneration & Infrastructure Maintenance) – Jacki is pleased to advise that she has recently appointed a new staff member Mick who has extensive experience in bush

regeneration and is very keen to get started on the Reserve. *Moiria Ryan commented that he (Mick) was very knowledgeable and was a huge help on a recent Dune Care event.*

- Jacki is planning to meet with Mick and the existing bushland contractor Justin (Ecolinx), in the next week or so, to plot out the way forward. She will be guided by Mick and Justin's bushland expertise. Once their plan of action(s) has been determined, she/they will provide it to SHCG. She was agreeable to the suggestion that Mick may be invited to be a potential future guest speaker at one of our meetings. *Acknowledgement - The meeting agreed that this news was very welcome and a great step towards the regeneration and ongoing maintenance of the Reserve.*
- Bench in the Disabled Bathroom - Jacki understands that an order needs to be placed through Tradelink for this bench. Paul (who looks after building and facilities matters) is on leave until the end of the week - and will be back on board as of Tuesday next week - at which point this will be sorted.
- Black Rock Wall Fence - the required 50% deposit has been paid to the contractor, and Jacki is now waiting to hear when work will commence. It is on her list of things to follow up.

g) Gardeners Sub-Committee – George Driussi

- George reported that in his capacity as Secretary of The Men's Shed at Stuarts Point, he's pleased to announce they have a consignment of 4 picnic tables and seating to be positioned around Stuarts Point. It is possibly something that could be done for Scotts Head also.
- Previously, they have been using pyrethrum in the garden, but have stopped using it now in favour of another more natural treatment. However, it leaves a noticeable residue on the plants. So while its totally organic, just be aware of the need for more thorough washing to remove the residue
- Everything is beginning to dry out nicely after the heavy rains, and things are coming along really well!

5. Vote in New Members

Two new members - Todd and Jane Walker, were voted in.

Moved: DG **Seconded:** GD

PART B - NEW OR ONGOING ITEMS

6. General Business

a. Scotts Head Skate Park

Funding application by NVC / acknowledgement of funding contributors

As per SHCG September Newsletter, council's funding submission is in - and we just need to wait to hear the outcome of whether it is successful.

Re acknowledging who has contributed toward making the skate park a reality: those in attendance agreed that while we're grateful to all who actually provided funds, it would be prudent to wait until it is approved and underway, before putting our energies into discussions about how and where to acknowledge community appreciation.

b. Anzac Day Memorial

Formation of working group/subcommittee

The outcome of the July meeting and minutes were recapped – ie. that our July meeting guest speaker Nicole Lang, is keen to get a Memorial in place (even something very simple to start with) as soon as possible, and that she needs assistance to make it happen.

In the July meeting it was recommended that Nicole submit an appeal to the community via the SHCG newsletter, where interested community members could contact Nicole via SHCG. (We could also post this advice on our website). The idea of potentially forming a working group to assist Nicole was also flagged - and these options are still open to further discussion, pending Nicole's newsletter submission, and further advice/direction as to when, where and how she would like to proceed.

c. Four Wheel Drive Track

Recent repeated Storm Damage / justification of continued investment by local & state government / implications of not maintaining existing track.

Information in the **Nambucca Valley News of The Area** (Aug 8th and 15th) was distributed by George Driussi regarding 4 Wheel Drive beach access considerations, together with questions that George is posing with regard to viability of ongoing works to maintain the access.

George highlighted some questions regarding council's rationale for funding the repair of the access point which was damaged by Cyclone Alfred in April 2025.

John Gilroy, attending the SHCG meeting this month, proposed speaking to the Director of Engineering Services at Council, to understand the rationale and approach for works undertaken to repair the access point where it currently is.

The Chair acknowledged that this would be helpful in terms of understanding the facts a little clearer with regard to continued repair and maintenance work. He also acknowledged the potentially negative implications of not repairing and maintaining the damaged access point - with the potential for even more people using the boat ramp at the point to access the beach in their vehicles.

d. Signatories - Banana Coast Credit Union

TC and JH advised of the following changes required to signatories for the Banana Coast Credit Union account to reflect recent change to the role of Treasurer:

- i. Louise Bonney (former Treasurer) to be removed from all accounts
- ii. Jason Howard (new Treasurer) to be added with access (including internet) to acc. 32831060, 02058166, 02063935
- iii. George Driussi (Gardeners Subcommittee) to be added with access (including internet) to acc. 02058166
- iv. Method of operation of accounts - any two to sign

BCU Society Account Change of Signatories form to be completed and signed by all signatories and submitted at the earliest opportunity.

Moved: JG Seconded: DG

e) Community Resilience Network – Moira Ryan

Moira Ryan was pleased to advise that following on from her advice in the July meeting re the Community Resilience Network's installation of emergency signage (to help clarify appropriate responses during various types of emergencies) -: this has now been approved, and the money has been allocated for the sign to go up.

It will be a metal sign with vandal proof paint - and it is expected to go up in the next week or so in the vicinity of Scotts Central - near the bus stop, and opposite the grocery store.

f) Cycle Way Update

Alan Turner advised that he has been actively promoting this initiative across the local area - including recent correspondence with the Macksville High School Student Council. He said he referenced SHCG as the driving force behind this initiative - which the group accepted.

He has also liaised further with NVC's Cllr Luby Simson, regarding our Active Transport focused strategy for the Valley - and was reassured that we are on track with that - although as with all things, Cllr Simson advised progress is dependent on successful grant applications and on being able to address resilient climate options.

Alan is currently working on a proposal to Destination NC (North Coast) - highlighting how our approach meshes well with the NVC's Business and Tourism strategy, addressing numerous benefits and promoting our valley as a tourist destination, catering for accessible and inclusive tourism options.

Jason Howard suggested linking up with Newington College in regards to this - and it was agreed that he and Alan will confer further on this.

7. Action Tracker

Meeting	Owner	Description & Status
02 Sept	TC	Newsletter article - invite community with concerns to attend meetings and engage with SHCG to navigate - avoid rude demanding approach that achieves little
02 Sept	JH	Liaise further with Alan Turner about linking Newington College into our promotions for the cycle way
22 July	TC / JH	Look into and upgrade to a Google 'Business' Account - to resolve access issues SHCG Google Drive and e-mail for Deena (Secretary), Richard (Public Relations Officer) and Jason (Treasurer).
22 July	DG	Include discussion re: option of a SHCG subcommittee to drive or facilitate Anzac Memorial? Done
22 July	JG	Liaise with Pickle Ball convenor about Newsletter item to advise of their move to the netball courts. Done
22 July	JM	Advise on progress of the beach access ramp. Done
08-Apr	JG	Liaise with Jocelyn Box re: representation of the local Aboriginal community - ongoing
08-Apr	Reflections JM	Conduct trial locking of the Reserve boom gate, to stop vehicle access to the Reserve after hours - while it is reasonably calm, and prior to next holiday period (date tbc). Communicate conduct of trial with relevant users groups/stakeholders prior

08-Apr	RC	Reserve Hall improvements, review messaging to manage community expectations - Facebook, website, and in newsletter. <i>Also meet with user groups and assist to negotiate alternate venues. Done</i>
08-Apr	TC	Research/locate evidence of a commitment toward the maintenance of Adin Street Reserve (Access filing cabinets with Moira Ryan)

Initials – Tony Crimmins (TC), Janet Granek (JG), Jason Howard (JH), Richard Collins (RC), Deena Gilroy (DG), Jacki Middleton (JM),

PART C – Meeting dates – (proposed for remainder of 2025, subject to further review)

6pm Tuesday – 7 October, 25 November

Refer page 1, PART A (2) - Disclosure of Interests (last updated 11 Feb 2025)

Tony Crimmins	Member	Deputy Community Representative Gaagal Wanggaan Board of Management
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Meeting closed: 8:00 pm