



SHCG

**Scotts Head
Community
Group**

Scotts Head Community Group Inc
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SCOTTS HEAD
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Annual General Meeting

11 February 2025 @ 6pm, Reserve Hall, Scotts Head

AGENDA

- 1. Acknowledgement of Country**
- 2. Apologies**
- 3. Minutes of Annual General Meeting 13 February 2024**
- 4. Reports**
 - a) Chairperson
 - b) Treasurer
- 5. Election of office bearers**
 - a) Chair
 - b) Vice Chair
 - c) Secretary
 - d) Treasurer
 - e) Public Officer
- 6. Establishment of sub committees**
 - a) Gardeners

Ordinary Committee Meeting

11 February 2025 @ 6pm, Reserve Hall, Scotts Head

AGENDA

PART A - STANDARD ITEMS

7. Minutes of previous meeting 10 December 2024

8. Disclosure of interests (refer page 3 for list of interests previously declared)

9. Correspondence & Communications

- a) Correspondence
 - i) Inwards
 - ii) Outwards
- b) Communications (inc. newsletter, website & socials)

10. Reports

- a) Non applicable due to election of officer bearers only held even date
- b) Vote in new members

PART B - NEW OR ONGOING ITEMS

11. General Business

- a) Proposed meeting dates for 2025 (2nd Tuesday every second month)
 - 1. 11 February
 - 2. 8 April
 - 3. 10 June
 - 4. 12 August
 - 5. 14 October
 - 6. 9 December

(SHCG Constitution p.5 Sec 7 (f) ... shall meet as often as necessary to conduct the business of the association and not less than three times in each financial year ...).

- b) Sub Committees 2025
- c) SHCG Facebook Page
- d) Reserve Hall
- e) Vegetation Management

12. Action Tracker

Meeting	Owner	Description & Status
13 Aug	Reflections	Drainage upgrades to Headland Reserve hardstand areas. Reflections ground staff now clearing leaves on regular basis. NFA at this time.
13 Aug	Reflections	Installation of boom gate at entrance to Headland Reserve, awaiting receipt of quotes. Quotes received much higher than anticipated. Proposal to use existing boom gate with addition of combination padlock, trial to commence early 2025. Reflections to prepare communication for local user groups
13 Aug	Reflections	CCTV on Recreation Hut & Headland Reserve. Awaiting outcome of Reflections meeting. Advice from JM that access code for equipment recently located, will monitor over holidays.
13 Aug	Reflections	Public toilets – revision of opening hours following repeated vandalism overnight. Advice received 3 Dec, Reflection to conduct trial of closing between 9pm and 7am due to continued vandalism.
13 Aug	Reflections	Rockfall fence - Geosurvey of Headland to determine need for current fence - NFA
13 Aug	Exec	Recreation Hall - Form project team with Reflections to develop a plan to address current maintenance issues and future upgrades - NFA
13 Aug	TC	Discuss current access arrangements to Beach Access Buggy with Margaret Burns. TC discussed with MB who advised that current arrangements with surfclub meeting her needs.
9 July	TC	Take up with Harry Lynch (local resident, accountant) on his return from holidays to progress new ATO requirements for Community Groups. TC to arrange meeting with HL over holidays

Initials – Tony Crimmins (TC), Janet Granek (JG), Briony Magoffin (BM), Ray Fowke (RF), Claire Forbes (CF), Moira Ryan (MR), George Drussi (GD), Allan Turner (AT).

PART C – SHCG meeting dates 2025

8 April, 10 June, 12 August, 14 October, 9 December (tbc, refer general business item a)

PART A (2) - Disclosure of Interests (last updated 10 November 2024)

Moira Ryan	Member	Land Care (recently received grant from Reflections) Community Representative Gaagal Wanggaan Board of Management
Tony Crimmins	Member	Deputy Community Representative Gaagal Wanggaan Board of Management
Ray Fowke	Employee	Department of Climate Change, Energy, the Environment & Water - National Parks and Wildlife Service
John Schmidt	Employee	Department of Climate Change, Energy, the Environment & Water - Water, Floodplains and Coast (North East) Biodiversity Conservation and Science