



SHCG

**Scotts Head
Community
Group**

Scotts Head Community Group Inc
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Ordinary Committee Meeting, 12 November 2024 @ 6pm, Reserve Hall, Scotts Head

Minutes

Commenced: 6.02pm

Acknowledgement of Country

Apologies: Margie Burns, Elizabeth & David Tether, Jacki Middleton, Richard Collins, Elizabeth Driussi, Andrew Johnson

Present: Tom Rice, Allan Turner, Moira Ryan, Jan Walters, Claire Forbes, Amanda Jones, George Driussi, Simone Rudolph, Mary Webb, Fiona Waddy, Louise Ryall, Ray Fowke, Briony Magoffin, Janet Granek, John Schmidt, Tony Crimmins

Special Guest: Alexandra Schmidt (Driftwood Café), Scotts Head Farmers Markets

- Alex wanting to build markets but lacking time to do marketing.
- Alex now paying Nambucca Council for use of Village Green for market space
- Each market a bollard on the entrance to the Village Green has to be taken down by Reflections to enable vehicle access onto Village Green. Is the bollard required at all?
- Louise Ryall to assist with erection and removal of signage.
- XMAS makers to join with Farmers on Dec 8 instead of Nov 30. (refer General Business)

PART A - STANDARD ITEMS

1. **Minutes of previous meetings** – moved JG, seconded by BM
2. **Disclosure of interests** (refer page 4, updated to show Tony Crimmins Deputy Community Representative Gaagal Wanggaan Board of Management)
3. **Correspondence & Communications**
 - a) Correspondence
 - i) Inwards – Market insurance (refer General Business)
 - ii) Outwards – Letter of thanks to Clubs Scotts for advertising/donation \$500
 - b) Communications inc. newsletter – Website launch and use of social media to direct traffic to Website (refer Chairpersons report)
 - ACTION - Alan Turner to write an article for SH Wave/Website blog about Bike Safety on SH Road and update on Bike Path Progress.

4. Reports

a) Chairperson

- New SHCG website went live 18 October. Progressively populating with news articles. Need to use social media sites to alert people to articles and provide link.
- Recently attended Scott Head Senior Ladies luncheon and provided update on current and future SHCG projects. Participants reinforced the importance of the Scotts Head Wave newsletter as many do not use internet or simply prefer to read hard copy. Action: attend this luncheon every 6-12 months to update ladies on news and seek input.
- Attended and addressed Parliamentary Committee on Law and Order in Regional Areas and highlighted the need for more Police to enable proactive and community policing activities to be undertaken during peak periods in isolated villages like SH.

b) Treasurer

	Balance	
	Nov 12	
Main Account	8076.52	5 members
		\$500 club Scotts Newsletter adv.
Gardening Account	2256.5	
Term Deposit		
Total	10333.02	

c) Gardeners Subcommittee

- Mathew Street seat costs to be reimbursed by Com Group. (complete).

d) Open Space & Access Subcommittee

- Meeting held with NVC General Manager, Director Engineering Services and Property Officer to discuss ways to progress ongoing discussions with Reflections Holiday. GM indicated his support for further matters being progressed by SHCG and asked Director Engineering to attend future discussions. Indicated intention for Master Planning process (supported at July NVC meeting) to address whole of SH Village rather than just visitor precinct as originally proposed.
- Currently liaising with Reflections to arrange a meeting to progress a range of outstanding issues together with the bigger issue of vegetation management across the whole of the Scotts Head Reserve. Crown Lands, Reflections Executive and Senior Representatives to attend. (Date confirmed as 3 Dec)
- Council undertaking initial in-house review of proposed Macksville-Scotts Head bike path. Next steps in advocacy for project to be determined.

e) Strategy & Community Subcommittee

- NVC Community Strategic Planning Phase 1 report recently presented to council. Copy of document available on council website. Beautifully prepared document that aligns very well with the results of the SHCG strategic planning from late 2023/24. Good participation from Scotts Head residents in process which is encouraging.
- Invitation received to participate in workshop as part of Phase 2 in coming weeks. TC and JG to attend.
- Encouraged meeting to consider focus of SHCG attention for 2025. For further discussion.

PART B - NEW OR ONGOING ITEMS

5. General Business

- a) New Memberships – BM
 - 5 new memberships received for 2025. Application process through new website working well and saving time by auto populating membership spreadsheet. Request persons who are yet to renew to attempt to use website to rejoin if possible.

- b) Xmas Makers Markets 30 Nov – BM
 - Unable to secure insurance for the markets at a reasonable cost. Market holders will now have to purchase own insurance at an estimated cost of \$40 each. This unfortunately has resulted in some smaller makers deciding not to participate. Will take up with Alex to discuss combining the Makers Markets with the Farmers Markets as a one-off combined event. (confirmed for 8 Dec 8-11am)

- c) Change of SHCG Meeting Date for 2025 – JG
 - Suggest reviewing SHCG meeting date so as not to clash with Surfclub meeting and hence enable collaboration between SHCG and Surfclub. (follow up confirmed Surfclub now meeting on Monday evening NFA).
 - Consideration as to need for SHCG to meet every month or whether bi-monthly meetings would suffice given the amount of work being done between meetings. Noted for further discussion following consideration of all possible implications.

6. Action Tracker

Meeting	Owner	Description & Status
10 Sept	Exec	RF to arrange a formal meeting with Reflections to check in on progress of key initiatives. Follow-up strategy to be developed to escalate actions requiring Reflections commitment. – Confirmed 3 Dec
10 Sept	Exec	JS and MR to research date of MOU between Reflections and council – No longer relevant due to meeting 3 Dec
13 Aug	Reflections	Drainage upgrades to Headland Reserve hardstand areas. Refer recent advice that upgrades unnecessary to John Schmidt. Update - JS and TC met with JM to discuss and explained the background to the proposed updates. Action - JM to report back to Reflections Management. JS to liaise with NVC to obtain details of preferred contractors – Meeting 3 Dec
13 Aug	Reflections	Installation of boom gate at entrance to Headland Reserve, awaiting receipt of quotes - Meeting 3 Dec
13 Aug	Reflections	CCTV on Recreation Hut & Headland Reserve. Awaiting outcome of Reflections meeting - Meeting 3 Dec
13 Aug	Reflections	Public toilets – revision of opening hours following repeated vandalism overnight. Further discussion with local user groups - Meeting 3 Dec
13 Aug	Reflections	Rockfall fence – Geotechnical assessment of headland by Reflections required to determine need for current fence - Meeting 3 Dec

13 Aug	SHCG & Reflections	Recreation Hall - Form project team with Reflections to develop a plan to address current maintenance issues and future upgrades. Action – SHCG in liaison with JM about approach to clean out and initial maintenance of storeroom – noting safety risks may limit community involvement - Ongoing
13 Aug	TC	Discuss current access arrangements to Beach Access Buggy with Margaret Burns (refer General Business) Action - TC to discuss with JM (Reflections) the option of locating a buggy in the disabled toilets - Ongoing
9 July	TC	Take up with Harry Lynch (local resident, accountant) on his return from holidays to progress new ATO requirements for Community Groups. TC to progress now HL back from holidays

Initials – Tony Crimmins (TC), Janet Granek (JG), Briony Magoffin (BM), Ray Fowke (RF), Claire Forbes (CF), Moira Ryan (MR), George Drussi (GD), Paul Nowland (PN), Allan Turner (AT).

PART C – Next SHCG meeting dates

- 10 Dec 2024

PART A (2) - Disclosure of Interests (last updated 10 November 2024)

Moira Ryan	Member	Land Care (recently received grant from Reflections) Community Representative Gaagal Wanggaan Board of Management
Tony Crimmins	Member	Deputy Community Representative Gaagal Wanggaan Board of Management
Ray Fowke	Employee	Department of Climate Change, Energy, the Environment & Water - National Parks and Wildlife Service
John Schmidt	Employee	Department of Climate Change, Energy, the Environment & Water - Water, Floodplains and Coast (North East) Biodiversity Conservation and Science